

**Greater Victoria Cycling Coalition  
Minutes of Board Meeting  
Monday February 7, 2011**

**Present:** Blair Irwin, Sam Macey, Darren Marr, Patrick O'Connor, Dan Pollock, Ed Pullman, Anne Sheridan, Jason Weedmark  
**Regrets:** Brenda Boyd, Adele Woodyard  
**Absent:** Tim Hewett  
**Guests:** Jim Grayson (F&I Committee); Jim Alix (new to Victoria, former VACC member, BCCC member)

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**1. Called to order at 7:05pm**

**2. Agenda**

*M/S Macey Pullman to approve Agenda as amended* **CARRIED**

**3. Previous Minutes**

*M/S Macey Irwin to approve January 10 minutes* **CARRIED**

**4. Correspondence**

*Proposal from Jan de Fuca Cycling Coalition on GVCC affiliation:*

- Stephen Heinrichs was not in attendance to present the proposal.

*M/S Sheridan Pollock to table proposal until March 7 Board Meeting and to include it on the Agenda of the February 26 Planning Session* **CARRIED**

*Ralph Rossman resignation from Board:*

*M/S Pollock Sheridan to accept resignation and to send thank you card* **CARRIED**

→ *Darren Marr to send thank you card to Ralph Rossman.*

*Email from Save Mary Lake group requesting GVCC support:*

→ *The Board requests that the F&I Committee review issue and provide recommended response to Board to reply to writer.*

**5. Treasurer's Report**

*Review of annual budget – income and expenses to date:*

*M/S Macey O'Connor to receive Treasurer's Report* **CARRIED**

→ *Blair Irwin to include report on bike locker rentals in March Treasurer's Report.*

*M/S Macey Irwin to provide \$500 float to Secretary* **CARRIED**

*GVCC Insurance renewal under BCCC umbrella:*

→ *Anne Sheridan to research possible alternative insurers; Blair Irwin to contact BCCC to provide them with information so they can also provide quote.*

**6. Committee Reports**

*M/S Macey O'Connor to receive Committee Reports* **CARRIED**

**7. Old Business**

*Proposed Terms of Reference for Facilities and Infrastructure Committee (Sam, Jason):*

- Discussion resulted in the following changes to the draft Terms:  
Communications – 1<sup>st</sup> bullet – changed to read “The Committee may draft correspondence on cycling projects or policies and on ongoing, long-term campaigns. Any correspondence will be sent exclusively by the Board.”  
Membership – 2<sup>nd</sup> bullet – changed to read “The Committee will select a Chair and Co-Chair to recommend to the Board, and select officers as required.”

*M/S Macey O'Connor to accept Terms of Reference with changes as noted* **CARRIED**

*Draft letters re: level crossings, reflective pavement lines, downtown core area plan (Darren):*

→ *Darren Marr to send out finalized letters now that comments have been received from Board.*

*Shelbourne Corridor report (Ed, Tim):*

- The Board thanked the F&I Committee (in particular Duncan McClelland) for their efforts in keeping on top of this issue

*Jan 26 Volunteer Appreciation Night, Feb 26 Strategic Planning Update (Sam, Jason):*

- The Jan 26 event went well. Feedback on where the GVCC should be going in the next few years, along with feedback via the GVCC website will be tabulated and presented at the Feb 26 Strategic Planning Session.

*Feb 18 Bike Shorts Film Night (Jason):*

- Preparations for this event are going well.

*20th Anniversary Activities (Darren):*

- Darren mentioned several possible activities, including participation in the June 19 Family Cycling Festival, and the May 28 Family Ride planned as part of the Ryder Hesjedal's Tour de Victoria events.
- The GVCC Themed Rides Committee is willing to help organize and/or marshal the Family Ride.

→ **Darren Marr to contact Seamus McGrath re: the Committee's willingness to assist.**

- The Themed Rides Committee will be holding a Rides Marshal Workshop on Sunday March 6

→ **The Board requests that the Workshop be advertised as open to all interested persons (by donation); Sam Macey to provide Jason Weedmark with information for GVCC's mid-month newsletter.**

→ **Patrick O'Connor to organize and conduct a "Schlepping the Whale" course so that others may learn the thrills of towing GVCC's trailer.**

*Declarations of Conflict of Interest (all):*

→ **Anne Sheridan to provide written declaration to Governance Committee.**

## **8. New Business**

*GVCC telephone line relocation (Darren):*

- The line is being relocated from Dale Lane's residence to Darren Marr's residence; cost is about \$50.

→ **Darren Marr to take over administration of GVCC virtual office from Ralph Rossman.**

*Johnston Street Bridge project update (Darren):*

- Darren has attended meetings with the City as they plan project, including dealing with cycling routes once the Rail Bridge is removed, which may happen as early as next fall.

→ **Darren to contact City and request that a representative from GVCC's F&I Committee also attend these meetings.**

→ **The Board requests that the F&I Committee provide recommended policy position on replacement of JSB Rail Bridge so that Board may respond to any queries in this regard. Also, that the Committee begin to look into the proposed BC Transit Corridor project to develop policy positions for the Board, and to prepare an article on this project for the next CT issue.**

*Communications Committee (Jason):*

- With the resignation of Ralph Rossman, a new chair is needed.

**M/S Macey Pollock to appoint Jason Weedmark as chair, and invite Andrew Paatrick to become co-chair**

**CARRIED**

*Board Succession Planning (Jason, Sam):*

- Tim Hewett has now missed 3 consecutive Board meetings. Per GVCC Bylaws, Part 5, Article 26 "(3) A director who is absent 3 consecutive board meetings without explanation or notice Shall be deemed to have resigned from his or her position on the board."

→ **Darren to contact Tim Hewett, cc the Board, regarding his Board membership.**

- Due to other commitments, Dan Pollock will not be available for the next 3 months

→ **Dan Pollock is granted a Leave of Absence until the end of May from Board activities.**

## **9. Meeting adjourned at 8:55 pm**

Your neighbor

Sam Macey, Acting Secretary

**Next Meeting: Monday, March 7, 7pm at James Bay New Horizons**